

### Summary Collection Form

Date: \_\_\_\_\_ Number: \_\_\_\_\_

\_\_\_\_\_ School

Deposit To Fund: \_\_\_\_\_ Time Frame of Fundraiser: \_\_\_\_\_

Reason for Receipts: \_\_\_\_\_  
(fundraiser, field trip, etc...)

Sponsor: \_\_\_\_\_  
(Please Print Name)

Receipt Detail:

CASH	\$	
CHECKS	\$	
(See details below.)		
MONEY ORDERS	\$	
TOTAL	\$	

*Note: All receipts for deposit must be accurately counted before turning in to the ECA Treasurer. Any summary found to have a discrepancy will be returned to the sponsor. Please face bills the same way and roll change if possible. The ECA Treasurer is to provide an Official Receipt, Form SA-3, at the time the Collection Summary is turned in and amount is verified for deposit.*

**I certify I have accurately accounted for all funds and reported the same herein.**

\_\_\_\_\_  
 (Signature of Sponsor, Name is Printed Above.)

#### Detail Checks/Money Orders (Attach Additional Information As Needed)

Number	Amount	Number	Amount	Number	Amount	Number	Amount
Subtotal	\$	Subtotal	\$	Subtotal	\$	Subtotal	\$

Amount from Additional Sheets. \$ \_\_\_\_\_

Grand Total \$ \_\_\_\_\_